

## Children and Young Adult Buddy Job Description

<b>Role title:</b>	Children's and Young Adults Buddy
<b>Responsible to:</b>	Children's and Young Adult Manager
<b>Location:</b>	Herefordshire
<b>Description:</b>	<p>Crossroads Children and Young Adults service provides a much-needed break for carers, whilst developing a young person's independence, confidence and social skills.</p> <p>We aim to ensure that the young people accessing our services have fun and can meet new people in their communities. Taking part in a variety of new activities and experiences will contribute to developing a positive life, independence and social skills, preparing them for transition and adulthood. This also takes the pressure off the shoulders of carers, offering opportunities to participate in everyday routines, work or spend time with other family members.</p>
<b>Commitment:</b>	<p>The role of the buddy is to develop a relationship with a young person so that they can provide social and developmental support for that young person.</p> <p>Able to work flexible, unsociable hours including regular evening and weekend working, including school holidays.</p> <p>Access to a car, and able to travel to work in different locations in a defined local area.</p> <p>Confident to work alone supporting a young person, if required.</p> <p>Willing to provide personal care and medication, if required.</p>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• To ensure all support and activities are provided in accordance with agreed support plans, risk assessments and agreements with parent/person with parental responsibility</li> <li>• To ensure the environment in which the child/young person is supported is safe and free from dangers of a health and safety nature, and report all matters of concern to the line manager</li> <li>• To involve the child/young person (s) in the day to day planning of their life, and undertake continual risk assessment</li> <li>• To provide personal care in accordance with the child/young person (S) support plan, including medication</li> </ul>

	<ul style="list-style-type: none"> <li>• To follow behaviour guidelines and approaches as advised within a multi-disciplinary framework in dealing with challenging situations</li> <li>• To support play and therapeutic opportunities for children and young people</li> <li>• To provide objective and professionally accurate verbal and written information as required</li> <li>• To work co-operatively with a team under the direction of the Children's Service manager</li> <li>• Maintain confidentiality, within the parameters of the child/young person(S) welfare, in respect of information and records relating to young people</li> <li>• To report any significant issues, notifiable events or concerns through line management</li> <li>• Comply with the Health and Safety Act, Child Protection Policy and other relevant legal and contractual obligations and Crossroads Care policies and procedures</li> <li>• Demonstrate a commitment to equal opportunities and diversity of children and young people and their families</li> <li>• Undertake any other duties consistent with the post as required by the manager of the service</li> </ul>
<b>Training:</b>	Crossroads require Buddies to undergo mandatory training
<b>Support:</b>	You will meet with members of the management team regularly. You will meet with other Buddies at team meetings to experience peer support and have the opportunity to share good practice. Team meetings provide an appropriate supervision environment, but Crossroads understand that there will be occasions when the individual supervision may be required and will manage this as appropriate.
<b>Expenses:</b>	You will be paid mileage
<b>Person specification:</b>	<ul style="list-style-type: none"> <li>• Work co-operatively with others, e.g. colleagues, families and professionals</li> <li>• Undertake basic recording and report writing</li> <li>• Commitment to personal development</li> <li>• To remain calm and to use own initiative</li> <li>• Communicate effectively and appropriately with children and young people, families and professionals</li> <li>• Able to instigate and seek appropriate play opportunities</li> <li>• Patience</li> <li>• Reliable</li> <li>• Non-judgemental</li> <li>• Enthusiastic and positive</li> <li>• Awareness if issues facing children and young people</li> <li>• Flexibility to work evenings and/or weekends</li> </ul>
<b>Other requirements:</b>	Over the age of 18 Enhanced DBS check Access to a car, full UK driving licence and business insurance